



Hillcrest Elementary School PAC

Agenda

Wednesday, June 10, 2026 at 7:00PM

Execs in Attendance

President- Tanya Burnstad

Vice President- Leah Funk

Secretary- Natalie Malyk

DPAC Representative- Jenn Buholzer

Social Media Coordinator- Emily Morton

Hot Lunch Coordinator- Karen Callaghan Cullen

Regrets

Volunteer Coordinator- Carleigh Banford

Treasurer- Kelly Sanker

Admin in Attendance

Principal - Annette Keeper

Vice Principal - Rosie Johal

Total Voting Members in Attendance :12

Online - Zoom

<https://us06web.zoom.us/j/85740231797?pwd=mJTn6WSjDgNaxQcwpz94aKpwZfXqUG.1>

Meeting ID: 857-402-31797 Password: 359799

1. **Call to Order: 7:05PM**

2. **Approval of the Agenda and the Prior Meeting Minutes, motioned and passed**



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3. Principal/Vice Principal Reports

- Sports Day is this Friday, June 12th. Itinerary has been sent out earlier this week. The weather will be hot, please dress accordingly and bring water bottles. It will be a full day event this year, with added group challenges in the afternoon.
- Parent Appreciation Tea will be held in the library this Friday morning, hosted by the staff to show their appreciation for all the little things parents do, including bedtime reading and having a proper bedtime routine to set their students up for success.
- Many end of the year field trips are still happening and staff send their gratification to the PAC in helping fund these activities.
- Grade 7 farewell is quickly approaching. The district has implemented new regulations for grade 7 fundraising that may affect the grad committee moving forward. More information to come. Thank you to the PAC for funding the chairs and medals for the grad celebration.
- Our vice principal, Rosie Johal, will be transferring to MacLeod Road and resuming back to teaching.
- Our new Vice Principal next school year will be Ms. Kiran Gill from Strawberry Hill
- Mrs. Anderson has been hired by Adams Road for a full time position next year. We do not have a replacement for her at the moment
- Mrs. Peloquin, our councillor will be moving on and replacing her is our new councillor, Mrs. Harvie Johal
- My Leeks will be on maternity leave next year
- Mrs. Saia is transferring to Langley
- Mrs. Priya Sandhu will be returning from maternity leave next year. Ms. Rodriguez, who was covering for Mrs. Sandhu will be leaving
- Ms. Soderquist has secured another grade 2/3 teaching position at another elementary
- A number of our ISWs will also be shuffled around
- Daycare will be increasing their space from 24-48 seats next year
- Ms. Laycock led the bike bus last Thursday, which was a great success, so another one will be occurring this Friday morning. On most days, approximately 40 students bike to school, and this activity accumulated 81 registrants, which is outstanding. Ms. Laycock was also able to secure many prizes for the Ride to School week. A bike and helmet was donated to the school, which the playground committee can raffle off in September.
- The playground contractor is working on the paperwork to be submitted into the district for approval
- over \$300 was raised through Toonie for Tech on Munch-a-Lunch. Thank you to all who supported.

4. PAC Executive Reports

a. President/Vice President Report

- PAC has had some struggles this year, dealing with the loss of an exec member
- Staff Appreciation Day's food and beverage items have all been ordered and the celebration will be held on Monday, June 15th

b. Treasurer Report

- See attachment I for gaming funds budget breakdown
- Kelly is awaiting some final funding to reconcile before putting together a proper report

c. Fundraising Report

- Neufelds raised just over \$800. Our fundraising efforts reached the threshold for free delivery as well. Thank you to Emily for coordinating the day of pick up

d. Hot Lunch Report

- Our final hot lunch is this Friday, June 12th with Pizza Pizza. Please check your email for a confirmation notice for your order

e. DPAC Report

- See attachment II

f. Playground Committee update

- Raffle fundraiser is off to a good start. We have currently hit \$3300 in funds raised. We need the word to spread to continue pushing for more tickets sold. Raffle closes on June 23rd at 11:59pm. Draw will be on June 24th at 2:45pm

g. Grade 7 Parents update

- Door prizes and goodie bags have been purchased for the celebration

5. New Business

a. Present Motion to amend bylaws

- Tanya, current president, motioned an amendment for a hot lunch coordinator to be a signing officer for cheques. Motioned and 9 votes, hitting 50% plus 1. Approved
- Small turn out tonight

b. Vote for Hillcrest PAC 2026-2027

i. Presentation of nominees

1. Vote for each position via secret ballot

- Secretary: Breanna Owens, 10 votes uncontested
- Treasurer: Karen Callaghan Cullen, 10 votes uncontested
- Hot Lunch Coordinator: Venus Bursill, 10 votes uncontested

ii. Call for nominees for open positions

1. Vote for each position via raise of hands

- President: open
- VP: open
- DPAC Representative: Jenn Buholzer, 10 votes
- Fundraising Coordinator: Adriana Sheth, 9 votes
- Social Media Coordinator: Melinda Connorton 8 votes

2. Tanya, Leah, and Natalie as immediate past exec members will be able to help navigate the hand off and offer assistance throughout the year

6. Open Discussion

7. Next Meeting: September 2026

8. Adjournment: 8:07PM