



## Hillcrest Elementary School PAC

### PAC Meeting

*Wednesday, January 14, 2026 at 7:00PM*

*Execs in Attendance*

*President- Tanya Burnstad*

*Vice President- Leah Funk*

*Secretary- Natalie Malyk*

*DPAC Representative- Jenn Buholzer*

*Social Media Coordinator- Emily Morton*

*Hot Lunch Coordinator- Karen Callaghan Cullen*

*Regrets*

*Volunteer Coordinator- Carleigh Banford*

*Treasurer- Kelly Sanker*

*Admin in Attendance*

*Principal - Annette Keeper*

*Vice Principal - Rosie Johal*

*Total Voting Members in Attendance : 13*

*Online - Zoom*

<https://us06web.zoom.us/j/83920799049?pwd=Oblcf4BNRv1p3rSjwgRrgtW1wyPV3y>

**Password:** 846678

1. **Call to Order: 7:02PM**
2. **Approval of the Agenda and the Prior Meeting Minutes**, motioned, seconded, and passed
3. **Principal/Vice Principal Reports**
  - Hillcrest welcomes Rosie Johal, our new vice principal, who transferred from Simon Cummingham. She will also be joining our integration support team
  - the Food Drive in December was very successful. We were able to collect 11 full boxes of food and approximately \$500 in donations raised for the Cloverdale Community Kitchen

 18599 65 Avenue  
Surrey, BC V3S 8T2

 @HillcrestPAC  
 @Hillcrest\_PAC  
 hello@HillcrestPAC.com

- \$427 were raised for technology replacement program through Christmas cookie sales
- Christmas carolling was cancelled this year due to rainfall. Admin and staff have already started the discussion to hold the event indoors next year so it's not weather reliant going forward. Admin is very excited for a different way of celebrating next year.
- Staff is very appreciative of the efficiency of approving the gaming funds for the school from the PAC, to ensure we don't lose our funding
- Young Membrandts have started again for the second session this year. These programs offer students opportunities for extracurricular interests such as sports and art outside of school
- basketball season has begun. We have a very small number of boys interested in playing the sport. Mrs. Hagenson and Mrs. Schatkoske are supporting the team and coaching this year.
- Assembly on January 15th fell on Black Excellence Day. The school will also be acknowledging Black History Month next month as well. The focus in the February assembly will be Pink Shirt Day. Some student leaders have already started the conversation about how they can promote these events.
- January 20th is Spirit Day aka Decades Day
- The school is awaiting the district and an external audiovisual company to upgrade the gym's sound system and PA, an issue that has been ongoing. Hillcrest also inherited an electric screen and projector following the unfortunate closure of the South Surrey Learning Centre. We are currently waiting on quotes to have these items wired and installed, after the site visit from September.

#### **4. PAC Executive Reports**

##### **a. President/Vice President Report**

- no updates from the treasurer since the report from December's meeting, as we are just coming back from Winter break
- We are currently discussing potential fundraising initiatives for the spring
- We are tentatively hosting a Hillcrest Movie Night, Vancouver Giants or Bandits tickets
- V-Day cookies to be delivered on February 13th

##### **b. Hot Lunch Report**

- January 30th for Pizza Pizza, deadline for ordering on January 20th. Please ensure you have received the purchase confirmation email, which verifies that your payment was successfully processed and that your child will receive lunch the following day.
- Thank you to the admin for switching the lunch time around during December's hot lunch to accommodate the vendor's delayed arrival

#### **5. Playground Project discussion**

##### **a. Guest Presenter: Habitat Systems representative - Dave Warner**

- Habitat is a company that was selected by the PAC back in 2023 to head the playground project design.
- The design was revised after the new site approval, a year after the project started. The budget lowered from \$175,000 to \$145,000 due to a smaller square footage being approved. This playground is designed with the more intermediate students in mind, as the other play areas around the school are constructed for younger students. The revised plan includes asphalt surrounding the playground. The structure itself includes lots of climbing space, making it ideal for playing games, such as grounders. Other parts include a 6ft elevation for climbing, 18ft track(suggested for age 8+), single beam loop, single wave climber, vertical ascent, portal climber, cliff climber(material is nylon coated, steel cord rope for climber), and a firepole. When the project begins, the area will be excavated and drainage will be added to the base.
- Serious fundraising efforts needs to be taken to raise large sums faster, in order to have

enough funding to apply for grants to continue with the project

- Habitat estimates an average of 10 weeks to complete the project once they get approved to start the construction
- The school currently has \$11,000 raised for the playground.

**6. Open Discussion**

- **Grad committee** : it is up to the Grad parents to form a committee for grad planning. However, every parent is a part of PAC, therefore, once a group is formed, the members should appoint a representative to attend all PAC meetings to report all updates

**7. Next Meeting:** Wednesday, February 11th, 2026 @ 7:00PM via ZOOM

**8. Adjournment: 8:17PM**