



Hillcrest Elementary School PAC

PAC Meeting

Wednesday, December 10, 2025 at 7:00PM

Execs in Attendance

Vice President- Leah Funk

Secretary- Natalie Malyk

DPAC Representative- Jenn Buholzer

Volunteer Coordinator- Carleigh Banford

Social Media Coordinator- Emily Morton

Hot Lunch Coordinator- Karen Callaghan Cullen

Regrets

President- Tanya Burnstad

Treasurer- Kelly Sanker

Admin in Attendance

Principal - Annette Keeper

Vice Principal - Dan Gardener

Total Voting Members in Attendance : 11

Online - Zoom

<https://us06web.zoom.us/j/82049426863?pwd=7SFJe1QBqjlXwxr73zCubyMJ8CXrO.1>

Password: 898008

1. **Call to Order: 7:00PM**, motioned and passed
2. **Approval of the Agenda and the Prior Meeting Minutes**, motioned and passed

 18599 65 Avenue
Surrey, BC V3S 8T2

 @HillcrestPAC
 @Hillcrest_PAC
 hello@HillcrestPAC.com

3. **Principal/Vice Principal Reports**

- FSAs for grade 4 and 7 have all been marked

- Volleyball season has finished. Thank you to our coaches, Ms. Watkins and Ms. Jones, for their leadership. The team had a play date at Salish Secondary and the season was wrapped up with a student vs teachers game in our school gym.

- the school's Leadership team has organized a food drive this year to support the Cloverdale Community Kitchen, which is a local food support organization. There are collection boxes around the school to collect food donations.

Mrs. Leeks is coordinating the Scholastic Book Fair from now through Friday, December 12th. We've had an excellent turnout so far, and we extend our sincere thanks to all the volunteers who have generously contributed their time to support the event

- Early dismissal today, as some families have scheduled time to meet with their teachers. Interim reports have or will be going home this week.

- Christmas carolling night is set on Wednesday, December 17th, from 6pm-7pm, weather permitting. Admin will announce by noon, whether the event will continue or cancel. If heavy rainfall occurs later in the day, admin will make a late call by 5pm to reschedule the event. Staff will operate a small concession offering cookies and glow sticks beginning at 5:30 p.m., with all proceeds supporting the replacement of obsolete student laptops. Students attending the event should remain with their parent or guardian throughout its duration. Parents are encouraged to stand with their children during the caroling to mingle, sing together, and help create a more meaningful Christmas caroling experience. The lyrics of each song will be projected on the outside gym wall. Volunteers are needed for decor setup and clean up after the carolling session.

- The school gym is currently set up as a full gymnastics space for PE.

- Candygrams were sold this year to raise additional funds for the Cloverdale Community Kitchen. Leadership team took charge in making each candygram and have currently raised over \$300.

- December 19th is the last day of school, before the winter break, and will reopen on Monday, January 5th

4. **PAC Executive Reports**

a. President/Vice President Report

- Deck the Halls cookies were delivered with hot lunch on Friday, November 28th

- Teacher Appreciation Tea is on December 19. Nut-free baked goods donation to be dropped off in the staff room/Admin office/PAC kitchen in the morning.

- PAC had budgeted \$2000 towards Valentine's Cookies for this year.

b. Treasurer Report

- *see attachment I*

c. Fundraising Report

- Purdy's sales profited \$520.54

- Neufelds farms fundraiser brought in \$683

- Toonie for Tech has raised \$348 through MunchaLunch so far

- Mitchell Soups has reached out to possibly book a fundraiser with Hillcrest PAC. However, January and February are already waitlisted. If there is enough interest, perhaps we can consider booking next year or looking for a similar vendor.

d. Hot Lunch Report

- Next Hot Lunch is Red Robins on Friday, December 19th. Their mascot will be dropping by to

say hello to the students, while lunch is being delivered.

- January hot lunch is Pizza Pizza on Friday, January 30th. Ordering closes on January 20th

e. DPAC Report

- *see attachment II*

5. New Business

- **Request for Additional Gaming Funds – Divisions 6, 7, and 8.** Currently, there is **\$7,700** in unallocated gaming funds and **\$4,400** in unallocated general funds. The two funding requests under consideration could be drawn from the gaming funds, but their approval must be subject to a formal vote.

The following funding requests were presented for approval:

a) **\$645** for the *Yukon Dan* educational program

b) **\$1,600** for transportation (buses) to *Stave Falls*

Motions & Voting Results:

Item A: Approved with **8 votes in favor** and **2 votes abstained**

Item B: Approved with **9 votes in favor** and **1 votes abstained**

- Hillcrest PAC Executive would like to take a moment to recognize Gena Teesdale, who recently lost her battle with cancer. As PAC Fundraising Coordinator for the past few years, Gena organized many long-standing fundraising activities, built relationships with vendors, and collected ideas for future events. Gena was an incredible mother, wife, and friend who was incredibly active in our community. She is very much missed by her friends and family. The PAC was able to gather and donate funds to support Gena's family with house cleaning. There is also a Gofundme set up if others would still like to contribute.

6. Open Discussion

7. Next Meeting: Wednesday, January 14th, 2026 @ 7:00PM via ZOOM

8. Adjournment: 7:27M